



Neighbors of Wellington (NoW) Grant Application 2016/2017

The following information is based on the year 2016/2017 application criteria. However, the program criteria are subject to revision each year.

GRANT PURPOSE:

Wellington recognizes the importance of strong bonds between neighbors in building strong, safe neighborhoods, we are proud to offer the Neighbors of Wellington (NoW) Grant. Each proposal is reviewed for its anticipated impact, and funding is awarded accordingly.

GRANTS AVAILABLE:

Active Neighborhood Watches (ANWs) may apply for a NoW Grant to go towards purchasing supplies for, and the costs associated with, a NoW event. ANWs may apply for up to \$250.00 for food and party utensils.

ELIGIBLE APPLICANTS:

ANWs that have a lifespan at least 3 months, and have not been awarded a NoW Grant in the last 6 months, may apply.

INELIGIBLE COSTS:

Grant funds may not be used to purchase alcoholic beverages.

FUNDING SOURCE:

Funds for this program are allocated in Wellington's Neighborhood Services Program, and are subject to approval each year by the Wellington Council. Grant funds have been approved for FY 2016/2017.



APPLICATION REQUIREMENTS / PROCESS

APPLICATIONS PROCESS:

Applications for the NoW Grant program shall be submitted by an Active Neighborhood Watch as defined by Neighborhood Services. Staff shall determine the technical and financial feasibility and sufficiency of the applications on a case-by-case basis with final approval to be made by the City Manager or designee.

DOCUMENTATION REQUIREMENTS FOR SUBMISSION:

1. Completed application form and attachments as necessary
2. A copy of a brochure or letter of invitation distributed to all affected neighbors describing the event, purpose, date, and time.

GRANT PROGRAM TIMELINE:

Grant applications will be accepted on a rolling basis. Once Wellington completes the review and approval process staff will notify all applicants of the status of the grant. Applicants selected to receive grant funds will then be contacted by the Neighborhood Services Department.

PAYMENT OF GRANT FUNDS:

This is a reimbursable grant; payment will be made to applicants upon proof of purchases (via itemized budget, receipts, and invoices). Grantees shall apply for funds and gain approval prior to purchase of items for which they seek reimbursement. No payment will be made until adequate proof of purchases, payments and sign-in-sheet from the event has been provided to staff.



**NoW GRANT
2016/2017 Application**

Contact Name: _____

Contact Phone: _____

Contact Email: _____

Neighborhood: _____

Date & Time of Event: _____

Boundaries and description of event (attach map):

Event Description (attach additional sheets if necessary):

Total Estimated Event Cost (please attach detailed budget): _____



Have you received previous Wellington NoW Grants?

YES NO

If so, what year(s)? _____

Please describe items you plan on buying for the event:

Please describe how the event will benefit your neighborhood & its residents:

How will you determine if this event is successful?

I certify that the statements made herein are true and that the funds requested shall be used as described within this application.

Signature

Date

